

Bank Standing Order Only
NOTIFICATION OF CHANGE OF EMPLOYER

To be used solely by an existing Fórsa member transferring to a new employment

Personal Details

(Include name as used by your employer on your payslip)

Surname:**First Name(s):****Also known as:**

(If different from above)

Address/Contact Address**L1:****L2:****L3:****L4:****Eircode:****Membership Number:** (If known)**Daytime phone number:****Mobile:****Email:****Union Branch** (Do not use abbreviation)**Name of previous branch:****Name of new branch:**

(If different from above)

New Employment Details (Do not use abbreviation)**Employer:****Department/Section:****Workplace Address****L1:****L2:****L3:****L4:****Eircode:****Grade/Job category:****Date commenced:**

(dd/mm/yyyy)

Payroll/Staff Number:**School Roll Number:** (If applicable)**Previous Employer Details** (Do not use abbreviation)**Employer:****Workplace Address****L1:****L2:****L3:****Eircode:****Payroll/Staff Number:****School Roll Number:** (If applicable)

I hereby apply for membership of the Fórsa Trade Union. I undertake to abide by the Union rules and decisions taken in accordance with these rules. I confirm that the information provided above is correct to the best of my knowledge. I acknowledge that my entitlement to assistance from the union arises only from the date of joining the union and only in respect of issues arising on or after that date.

Signed:**Date:**

(dd/mm/yyyy)

Please check that you have fully completed and signed this form. Then post it to:
Membership Applications, Fórsa, Nerney's Court, Dublin 1 D01 R2C5.

STANDING ORDER**To: The Manager****Name of Bank:****Address of Bank:****Account Name(s):**

(include both names where joint account)

BIC:**IBAN:**

I/We authorise and request you to debit my/our

(type of) account the sum of €

commencing

on / /20 (date)

and payable monthly thereafter and to credit this amount to **Fórsa Trade Union** at the bank account, and number and payee reference number specified below, until further notice in writing. I understand that the bank shall not be under any liability for damage or loss caused by any omission to make these payments.

This standing order is in substitution for any other standing order to Fórsa being paid from the above account

Signed: (i)**Date:**

(dd/mm/yyyy)

Signed: (ii)**Date:**

(dd/mm/yyyy)

FÓRSA ACCOUNT DETAILS**For Head Office Use Only:****To be completed by Fórsa Head Office before transmission to members bank****Fórsa Account Name:** Fórsa Trade Union Subscriptions**Bank:** AIB plc**BIC:** AIBKIE2D**IBAN:** IE75AIBK 93208689340740**Bank Address:** 7/12 Dame Street, Dublin 2**Payee Reference Number:**

Note: The completed form should be forwarded by the member or membership applicant, as appropriate, to Fórsa Head Office for insertion of your reference number and onward transmission to your bank.

TO BE COMPLETED BY THE BRANCH

Members Surname:

Members First Name(s):

Branch:

Date approved: (dd/mm/yyyy)

The above named has been approved as a member by the above branch.

Signed:

Branch Position:

Phone Number: (08nnnnnnnn)

FOR FÓRSA HEAD OFFICE USE ONLY

Date standing order mandate sent to bank: (dd/mm/yyyy)

Processed by: Date: (dd/mm/yyyy)

REASONS FOR USE OF YOUR DATA

- Fórsa processes your data subject to a contractual relationship (as set out in the union rules) between you the member, and Fórsa as a registered trade union.
- Your contact details are necessary to send you important information related to your membership of Fórsa
- Your date of birth is used for statistical purposes and may also be used to distinguish between two people of the same name.
- Your email and/or contact phone numbers are only used to contact you about trade union activities, ballots and other important union issues as decided by the (NEC) General Secretary of Fórsa.
- Your union membership history is required by the Irish Congress of Trade Union rules to determine if you were previously a member of another union and by Fórsa Rules to determine if you were previously a member of Fórsa.
- Your employer and job description/grade information helps ensure that you are assigned to the Fórsa branch most able to support and represent your needs.
- The section of the form containing the Bank Standing Order mandate is sent by Fórsa to your bank to facilitate deduction of your Fórsa subscription from the account you nominate.
- Your subscription rate is determined from time to time in accordance with the rules of the union.
- The security question and answer along with other information you have provided may, especially in areas where no deduction at source facility exists, be used to confirm your identity in correspondence with the union.
- Your data will be supplied to your Fórsa Branch to allow them to contact you in relation to trade union and other employment issues that may affect you.
- Fórsa is legally obliged to ensure that the data it keeps is up to date. To this end Fórsa may periodically contact you to ensure that it still has your correct details. You can amend your details via email to updatemydetails@forsa.ie. Your data is retained solely by Fórsa and is not provided to any other party.
- For additional information concerning use of your data please go to unionservices.ie/privacy-policy to see how Fórsa will protect and use your personal information.



Fórsa reviews its Data Protection Policy on a regular basis. Any policy changes will be available on request from any Fórsa office and on the union's website: www.forsa.ie